



Law Enforcement Referral Guide

Instructions for Historical Records Production

ALL requests for **non-emergency and emergency** records production pursuant to a subpoena, court order, search warrant, or other legal process should be addressed to the appropriate **Service Provider** and sent to Subsentio Legal Compliance Services.

Phone Numbers

MAIN: 877-510-4357 (Opt. 2, then Opt.1)
FAX: 703.953.3643
EMAIL: rp@subsentio.com

Emergency Phone Numbers

MAIN: 877-510-4357 (Opt. 1)
FAX: 703.953.3661

Mailing Address

Subsentio Legal Compliance
14900 Bogle Drive Suite 101
Chantilly, VA 20151

All requests **MUST** include the sender's name, agency name, address, e-mail address and telephone number to ensure timely and accurate responses. All emergency requests should be accompanied by the Subsentio Emergency Records Production Request Form.

Instructions for Lawful Intercept Technical Assistance

ALL Requests for **Non-Emergency, Emergency, and Troubleshooting** issues regarding Lawfully Authorized Intercepts pursuant to a court order or eavesdropping warrant, or other legal process should be addressed to the appropriate Service Provider and faxed to Subsentio.

Phone Numbers

MAIN: 303-794-6936
FAX: 866-217-4097
EMAIL: courtorders@subsentio.com

Emergency Phone Numbers

MAIN: 303-794-6936

All requests should be accompanied by the Subsentio Lawful Intercept Work Sheet